



**PMA Regular Meeting Minutes
Monday, April 19, 2010
Perry City Council Chambers**

Meeting was called to Order at 6:16 p.m. by Chairman Charles Hall.

Roll Call: Those present: Warner, Marshall, Streller, Sadler, Duke and Hall.

Those Absent: Wade, Greenwell, Johnson

Hall Declaration a Quorum

Opening Prayer was provided by Greg Stone from Kaw Street Chapel.

1. Trustee Streller motioned approval of the **Consent Agenda**, Sadler seconded the motion:
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
2. **Consider Items Removed from the Consent Agenda for Discussion.**
3. **Consider and act on items removed from the Consent Agenda, if any.** None.
4. **Comments From Those Assembled.** No comments were made.
5. **Proclamations, Commendations, Reports and Inquiries by the Governing Body.** No reports were given.
6. **Review Capital Improvement Plan (CIP) for the Perry Municipal Airport.** Garver Engineers have prepared the Capital Improvement Plan for the Perry Municipal Airport. The CIP lists potential projects, objectives and possible funding sources. The Airport Manager, Ty Engel along with Airport Board President Larry Daylor attended the meeting. Ty stated that the CIP program is required by FAA and is funded by Aviation fuel. Year 1 which is 2011, the design of runway and taxi way repair, Year 2 consists of actual work on Phase 1 of runway rehab. Funding from year 3 will be banked to use on future projects. Year 4 will complete phase 2 of runway. Year 5 Ty described as a pipe dream which included security Fencing. The CIP can be changed at any time. Warner asked if future growth is likely but was informed that maybe some warehouse traffic could be done. He stated that Ditch Witch traffic has increased lately. We currently have 26 aircraft housed at our airport.
7. **New Business.** No New Business was discussed.
8. **Adjourn.** Marshall motioned to adjourn the PMA meeting at 6:31 p.m., Duke seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.

APPROVED THIS _____ DAY OF _____, 2010.

Chairman Charles Hall

Kyla Golay, Secretary



Regular Meeting Minutes
Monday, April 19, 2010
Perry City Council Chambers

Meeting was called to Order at 6:31 p.m. by Mayor Charles Hall.

Roll Call:

Those present: Warner, Marshall, Streller, Sadler, Duke and Hall.

Those Absent: Wade, Greenwell and Johnson.

Mayor Hall Declaration a Quorum.

1. Marshall motioned approval of the **Consent Agenda less item B6**, Duke seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
Motion carried
2. **Items Removed from Consent Agenda for Discussion.** Councilwoman Warner removed item B6, City Manager's Report from the Consent Agenda. She inquired about the purchase of 17 shotguns which will be used by our Police Department. Chief Brian Thomas informed the Council about the purchase.
3. **Consider and act on items removed from the Consent Agenda, if any.** Warner motioned approval of Item B6, Hall seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
Motion carried
4. **Comments from Those Assembled.** Head Librarian, Jeffrey Courouleu thanked everyone who made the 100th year celebration and statue unveiling a success.
5. **Proclamations, Commendations, Reports and Inquiries by the Governing Body.** Mayor Hall returned the appreciation for a successful library celebration to Jeffrey and his staff along with the City crews who were involved. Councilman Marshall reported a citizens appreciation of City Street crews who repaired a drainage problem they were having. Mayor Hall introduced a Proclamation on the behalf of June Ream but asked the Council to review it and plan to see it on the May 3rd agenda. Councilman Streller spoke about his experience with the City Wide Cleanup Day project on Saturday, April 17th and commended the City employees for the hard work.

6. **Receive Financial Report from Chief Financial Officer.** Russ Meacham reported that the \$2 million unrestricted cash will be reflected as our carryover for the new budget year. Sales tax is down compared to last year by 8% but showing above the budgeted amount because of budgeting practice of only using 10% of actual revenue. He stated that the utility revenue side should start increasing with the summer months coming. June 23rd is the deadline for budget approval this year, and his staff has already begun the process of collecting requests from the department heads.

7. **Receive and Review Bids for Water Plant Improvements (Treated Effluent Chlorination System, Filter Media Replacement (Filter Cell Nos. 1-6) and Total Organic Carbon (TOC) Analysis Instrumentation and Award Bid.** The bids for the project were received on April 14 2010. A canvas of bids was provided. Six (6) bids were received ranging from \$163,000.00 to \$268,790.00. Dr. Reely made the recommendation of Wynn Construction with a bid of \$163,000 including the bid alternate of TOC instruments. Hall pointed out that with the numbers that have been bid, the DEQ/OWRB funding payback has been cut to around 5 years. Warner motioned to accept the bid from Wynn Construction in the amount of \$163,000, Streller seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
Motion carried

8. **Consider approval of Ordinance 2010-06 Amending Chapter 18 Of The Perry Municipal Code 2004 (2nd Bi-Annual Supplement), By The Amendment Of Subsection 7 Of Section 11-308 Entitled "Permit Fees"; Amending The Rates Charged For Recreational Vehicle Permits At Perry Lake; Providing For Repealer; Savings; Codification; Severability; And Declaring An Emergency.** A complaint has arisen concerning the rates charged for Recreation Vehicle Spaces (with electric & water service) at Perry Lake. The Perry Municipal Code provides for a charge of \$15.00 per day and \$90.00 per week for the use of these spaces. However, a discounted rate has been charged for seniors and groups. These discounts have been recently halted by the City Manager. A review of similar space charges has been made. Lake Carl Blackwell charges \$20.00 per day with electric and water hookup and no weekly or monthly rate. Lake McMurtry charges \$18.00 per day with no weekly or monthly rate. Pawnee Lake charges \$12.00 per day for electric and water hookup and no other rates. Sooner Corner apparently charge \$25.00 per day. The ordinance as presented permits the Council to set the rate, at its own discretion. After some discussion, Marshall motioned approval of Ordinance 2010-06 reflecting a charge of \$18 a day and \$107 a week, Duke seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
Motion carried

There were not enough Council members present to vote on the Emergency Clause.

9. **Consider Approval Of Ordinance 2010-07 Amending Chapter 7 Providing For Certain Clarifications And Amendments To Numerous Sections, Including An Amendment To Section 7-100 Providing For Additional Funds, An Amendment To Section 7-103A, Subsections A, B, E And F Making Certain Changes To The Procedures Followed For Payroll Disbursements, Providing For An Amendment To Section 7-104, Subsection E And F, Pertaining To The Purchases Of Goods And Services, Providing For The Amendment To Section 7-106, Subsection 1C And 1D And Subsection 2A, Pertaining To Debt Service, Providing For The Amendment Of Section 7-107 Making The Non-Collusion Affidavit Required For Purchases Of \$25,000.00 Or More, Repealing Section 7-108 Street and Alley Fund; Providing for Lawful Expenditures as Such Expenditures are Properly Accounted for Within the General Fund, Providing For An Amendment Of Section 7-115 Pertaining To The Encumbrance Of Funds, Providing For The Repeal Of Sections 7-311, 7-312, 7-313, 7-314 And 7-315, Providing For An Amendment To Section 7-608 Regarding The Records To Be Kept; Repealer; Savings Clause; Codification; Severability; And Declaring An Emergency.** The sections in the municipal code dealing with financial matters were reviewed concerning its compliance with state law and city policies. Several amendments are recommended. The amendments include:

Three funds are added (Section 7-100)

Payroll Disbursements are squared with current city policy (Section 7-103A)

Goods and Service Purchases are squared with current city policy (Section 7-104)

Electric debt service payments are authorized and terminology changed (Section 7-106)

The amount required for non-collusion affidavits increased as per state law (Section 7-107)

Terminology changed regarding encumbrance of funds (Section 7-115)

Enhanced 911 ordinances removed (Sections 7-311, 7-312, 7-313, 7-314 and 7-315)

Accounting procedures to ensure payment of hotel tax strengthened (7-608)

The Mayor's signature will no longer appear on checks and all the provisions will match the Charter. Streller motioned approval of Ordinance 2010-07, Sadler seconded the motion;

AYE: Warner, Marshall, Streller, Sadler, Duke, and Hall.

Opposed: None

Motion carried

No vote was taken on the Emergency.

10. **Consider Filing Ballot for OMAG Trustees expiring June 30, 2010.** Warner motioned to cast votes for John Sheppard of Waters Oklahoma and Gaylord Thomas of Guthrie, Sadler seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke, and Hall.
Opposed: None
Motion carried
11. **New Business:** Mayor Hall announced that the City will be looking into the current contract for Sanitation services and encouraged citizen input both good and bad. Those who would like to voice their concern were encouraged to call City Hall.

12. **Consider Convening into executive session to discuss negotiations with FOP Lodge #137 and IAFF Local #4242 (pursuant to 25 O.S. § 307 (B) (2)).** Councilwoman Shelbi Duke excused herself from the discussion due to conflict of interest. Marshall motioned to convene into Executive Session at 7:12 p.m., Sadler seconded the motion;
AYE: Warner, Marshall, Streller, Sadler, Duke and Hall.
Opposed: None
Motion carried

Duke left the meeting at 7:12 p.m.
13. **Reconvene into Regular Session.** Marshall motioned to reconvene into regular session at 8:08 p.m., Streller seconded the motion;
AYE: Warner, Marshall, Streller, Sadler and Hall.
Opposed: None
Motion carried
14. **Take any action necessary pursuant to the executive session.** No action was taken.
15. **Adjourn.** Marshall motioned to adjourn the City meeting at 8:08 p.m., Sadler seconded the motion;
AYE: Warner, Marshall, Streller, Sadler and Hall.
Opposed: None

APPROVED THIS _____ DAY OF _____, 2010.

Mayor Charles Hall

Kyla Golay, City Clerk