



**PMA Regular Meeting Minutes
Monday, July 20, 2009
Perry City Council Chambers**

Meeting was called to Order at 6:15 p.m. by Mayor Hall

Roll Call: Those present: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Those Absent: None

Mayor Hall Declaration a Quorum

Opening Prayer was provided by Aaron Summers from the First Baptist Church.

1. Councilman Marshall motioned approval of the **Consent Agenda**, Johnson seconded the motion:
AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Opposed: None
Motion carried
2. **Consider Items Removed from the Consent Agenda for Discussion.**
3. **Consider and act on items removed from the Consent Agenda, if any.** None.
4. **Comments From Those Assembled.** No comments were made.
5. **Old Business.** No Old Business was discussed.
6. **New Business:** No New Business was discussed.
7. **Adjourn.** Greenwell motioned to Adjourn the PMA meeting at 6:18 p.m., Marshall seconded the motion;
AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Opposed: None
Motion carried

APPROVED THIS _____ DAY OF _____, 2009.

Mayor Charles Hall

Kyla Golay, City Clerk



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Meeting was called to Order at 6:18 p.m. by Mayor Hall

Roll Call: Those present: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Those Absent: None

Mayor Hall Declaration a Quorum

1. Warner motioned approval of the **Consent Agenda**, Marshall seconded the motion;
AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Opposed: None
Motion carried
2. **Items Removed from Consent Agenda for Discussion.** No items were removed.
3. **Consider and act on items removed from the Consent Agenda, if any.**
4. **Comments from Those Assembled.** No comments were made.
5. **Receive Financial Report from Russ Meacham, Chief Financial Officer.** The numbers presented were Unaudited numbers, but only minor changes are expected. Unrestricted cash balances totaling around \$1,503,000 will carry over into next year's budget. Gross profits for 08-09 were above projections, which Hall pointed out is good for the City considering the economic times. The auditor will present the final numbers after our yearend audit, anticipated in September.
6. **Consider Approval of the City of Perry Personnel Manual.** The manual was presented for review at the July 6th meeting and continued to this meeting for potential action. Again, it was pointed out that the Manual is implemented and enforced by the City Manager, but the City Council is responsible for making Policy. Hall explained the deletion of the salary step scale that has been used in past years to determine starting salary and future raises. With finances being very closely watched, it was decided that raises for all City employees would be decided on by available budget numbers.
Greenwell asked if the recent cost of living raise was automatic to employees and was informed they had already taken effect. Warner questioned vacation time accrual and was satisfied with the current allowance. Wade motioned approval of the Personnel Manual, Greenwell seconded the motion:
AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.
Opposed: None
Motion carried

7. **Consider approval of Ordinance No. 2009-09, amending Chapter 13 by creating an Ambulance Subscription Service in the City of Perry, providing for new Section 13-401A entitled “Definitions”; providing for new Section 13-401B, entitled “Services to be rendered”; providing for new Section 13-401C, entitled “Charges for Services”; providing for new Section 13-401D, entitled “Collection of Ambulance Fee”; providing for new Section 13-401E, entitled “Collection of Ambulance Fee”; providing for new Section 13-401F, entitled “Subscriber Fee”; providing for the new Section 13-403 entitled “Assignment”; renumbering the current Section 13-603 to Section 13-604; providing for Repealer; Savings; Codification; Severability; Effective Date; Sunset Clause; and Declaring an Emergency.** For several years the City has discussed the need for additional funding for its Emergency Medical Service. The City pays for two (2) ambulance crews to stand ready (one crew on and the other subject to call), 24 hours per day, in order to serve persons located within its ambulance district, which is comprised of much of Noble County. City residents currently pay all of the costs of this service. The city administration has discussed with county elected officials the need to establish a 522 ambulance district within Noble County, assessing a three (3) mill property tax, in order to permit non-city residents to assist in funding the service. This tax would require a vote of Noble County residents. However, in the absence of a 522 Ambulance District, there is a need for additional funding in order to provide 24 hour coverage. Nine (9) months of collections from a proposed ambulance subscription service, which is the subject of this agenda item, was made a part of the FY2009-2010 budget. It is therefore appropriate for the Council to review this proposed subscription ordinance and understand how it would work and who would pay for it. A five dollar (\$5.00) monthly fee would be added to the utility bill of every residential electric utility customer, to include landlord’s bills, for each separate residential dwelling unit (e.g., single-family dwelling is one dwelling unit). The charge is mandatory for customers located within the city limits; an opt out clause is provided for those electric customers located outside the corporate limits, provided the proper paper work is filled out in an opt out month. All persons residing within the residential dwelling unit paying the ambulance subscription (or having the fee paid by their landlords) would be entitled to no-charge ambulance service as defined herein. No charge ambulance service includes emergency and medically necessary services, but does not include routine transfers. No charge means that the City will charge the patient’s insurance but no additional charges unpaid by the insurance would be billed or collected. If the patient had no insurance, no billing would be made. This procedure will reduce administrative costs by eliminating often uncollectible billing efforts made by the City or a collection agency after ACCUFILE has ceased its collection efforts. It will also provide our residents peace of mind to know if they need an ambulance it will be at no cost provided they are an electric utility customer (or had their fee paid by a landlord). Except as otherwise provided hereinabove, non-electric utility customers and others residing outside the corporate limits of the City are given the voluntary right to join through an annual subscription fee. This fee will raise more than \$125,000.00 per year in helping to subsidize the ambulance service. The ordinance contains a sunset clause which provides that the ordinance shall be automatically repealed without further action by the City Council on the day that proceeds from a three (3) mill 522 Ambulance District tax to be collected from all property owners located within Noble County is first received. Bryce asked that an amendment be made to the Ordinance to include verbiage about the use of the funds. Concerns were addressed including the possibility of increased use, the option of replacing the Ambulances every 5 to 6 years, the fact that a transfer is not covered by this plan, and that an individual is not charged until they are actually loaded into the ambulance. CFO Meacham stated that ambulance rates are set by Medicare and Medicaid and we cannot charge more than they allow. The size of the district was also discussed and Fire Chief Emmons stated that it basically splits the county half way between each existing ambulance service. The possibility of a 522 District was brought up by Greenwell, and is currently being discussed with County officials. Hall wanted to

stress that the majority of use is within the City limits, and not the County as a whole. Billing for this subscription service will begin with the bills due in October 2009. Bryce read the

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Ordinance with the added verbiage of “collection and use of ambulance fee”. Johnson motioned approval of Ordinance 2009-09, Wade seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Motion carried

Wade motioned approval of the Emergency Clause, Sadler seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Motion carried

- 8. Consider Approval of Resolution No. 2009-12 of the Mayor and City Council of the City of Perry, Oklahoma, supporting participation in the FY2009-2010 Oklahoma Main Street Program.** Each year, the City Council is required to approve a resolution in support of Main Street in order to continue the program for the ensuing fiscal year. The resolution is presented for your review and approval.

Greenwell motioned approval of Resolution 2009-12, Marshall seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Motion carried

9. Updates.

- A. Hank Nida will provide an update on the Water Production Plant Upgrade Project. The current status of the CDBG grant will also be discussed; governing body action may be directed.**

The application prepared by NODA for CDBG funding was denied. Different financing options were discussed to help fund this project including Oklahoma Water Resource Board loan at 3% with a 20 year payback. Currently \$275,000 is budgeted to cover the main issues facing us this year, the CFO suggested that the enclosure cost and the injection system can be cut. Councilman Johnson stated that he didn't feel he was qualified to decide what should be cut and that should be left to the engineer and Nida. This topic was tabled until the August 3rd agenda.

- B. Randy Taylor will provide an update on the Cemetery Data Base Entry Project.** Taylor went over the numbers of plots that are either available, sold, or in use for a total of 19,364. He hopes to be done with the data input part of the project by the end of the year. Parts of the project are available on the City's website. The RFP for cemetery care should be prepared by the next meeting.

- 10. Consider Approval of Ordinance No. 2009-10, Providing For An Amendment Of Court Costs From Twenty-Five Dollars (\$25.00) To Thirty Dollars (\$30.00); Providing For The Repeal Of 1-108c Of The Perry Municipal Code 2004 (2nd Bi-Annual Supplement); Providing For The Amendment Of First Full Paragraph After The Bond Schedule Located In Chapter 1, Section 1-111c Of The Perry Municipal Code 2004 (2nd Bi-Annual Supplement),; Providing For The Amendment Of Chapter 6, Section 6-129 Of The Perry Municipal Code 2004 (2nd Bi-Annual Supplement); Providing For Repealer; Savings; Codification; Severability; And Declaring An Emergency .** A new state law

permits the City to raise its court costs from \$25.00 to \$30.00. This ordinance proposes to

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raise court costs to the amount permitted by state law. In addition, the same state law permits fines and costs to be filed with the Oklahoma Tax Commission and be paid from state tax refunds. The city administration will implement this fine and cost collection method.

Wade motioned approval of Ordinance 2009-10, Greenwell seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Motion carried

Wade motioned approval of the Emergency Clause, Greenwell seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Motion carried

11. Old Business. A. Update on Strategic Planning progress. Table leaders have begun holding small group meetings to develop timelines for the goals established during the community meetings. The final report to OCI is due August 10th.

12. New Business: Operating hours for Skate Park and CCC lake were discussed. Warner asked that Stacey from Main Street give a short presentation on Crazy Days.

13. Consider convening into executive session for the purpose of discussing the appraisal of certain real property located in downtown Perry for governmental purposes (25 O.S. 307B3). Wade motioned to convene into Executive Session at 8:12 p.m., Greenwell seconded the motion;

AYE: Warner, Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Warner excused herself from the meeting at 8:12 p.m.

14. Reconvene into regular session. Wade motioned to return to Regular Session at 8:35 p.m., Sadler seconded the motion;

AYE: Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

Opposed: None

Compliance statement: The council convened into Executive Session at 8:12 p.m. with the Council, less Betty Warner, Russ Meacham, Jim Davis and Attorney Kennedy to discuss the appraisal of certain real property located in downtown Perry for governmental purposes. The Council returned to open session at 8:35 p.m. No Votes were taken in Executive Session

15. Take any action deemed necessary pursuant to the executive session. No action.

16. Adjourn. Streller motioned to adjourn the City meeting at 8:36 p.m., Greenwell seconded the motion;

AYE: Wade, Greenwell, Marshall, Streller, Sadler, Duke, Johnson and Hall.

APPROVED THIS _____ DAY OF _____, 2009.

Mayor Charles Hall

Kyla Golay, City Clerk