



**PMA Regular Meeting Minutes  
Monday, July 6 2009  
Perry City Council Chambers**

Meeting was called to Order at 6:23 p.m. by Mayor Hall

Roll Call: Those present: Warner, Marshall, Sadler, Duke, and Hall.

Those Absent: Wade, Greenwell, Streller, Johnson

Mayor Hall Declaration a Quorum

1. Councilman Marshall motioned approval of the **Consent Agenda**, Sadler seconded the motion:  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried
2. **Consider Items Removed from the Consent Agenda for Discussion.**
3. **Consider and act on items removed from the Consent Agenda, if any.** None.
4. **Comments From Those Assembled.** No comments were made.
5. **Consider the Engagement of a Post Auditor to perform Audit Services for the Perry Municipal Authority for the 2008/2009 Fiscal Year.** With the close of the 2008/09 Fiscal Period, it is necessary to engage an auditor for the annual audit review. The City/Trust Manager and Chief Financial Officer concur in recommending the engagement of Derrel White. This recommendation is based on the speed and efficiency this accountant demonstrated last year. In the event the Board desires, a request for proposals can be advertised. However, an Engagement Letter is enclosed. The fee for auditing both the City and PMA will not exceed \$10,400.00, with a prospective completion date of December 15, 2009.  
Marshall motioned to approval the Engagement Letter with Derrel White, Duke seconded the motion:  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried
6. **Old Business.** No Old Business was discussed.
7. **New Business:** No New Business was discussed.

- 8. Adjourn.** Marshall motioned to Adjourn the PMA meeting at 6:28 p.m., Sadler seconded the motion;  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

\_\_\_\_\_  
Mayor Charles Hall

\_\_\_\_\_  
Kyla Golay, City Clerk



**Regular Meeting Minutes  
Monday, July 6, 2009  
Perry City Council Chambers**

Meeting was called to Order at 6:35 p.m. by Mayor Hall

Roll Call: Those present: Warner, Marshall, Sadler, Duke and Hall.  
Those Absent: Wade, Greenwell, Streller and Johnson

Mayor Hall Declaration a Quorum

1. Marshall motioned approval of the **Consent Agenda**, Sadler seconded the motion;  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried
2. **Items Removed from Consent Agenda for Discussion.** No items were removed.
3. **Consider and act on items removed from the Consent Agenda, if any.**
4. **Comments from Those Assembled.** Gloria Brown stated that OETA was playing the clip on Perry and Noble County, Tuesday, July 7<sup>th</sup> at 9:00 p.m.
5. **Consider the Engagement of a Post Auditor to perform Audit Services for the City of Perry for the 2008/2009 Fiscal Year.** This item repeats a similar item considered under PMA but applies to auditing the books and records of the City.  
Marshall motioned to approval the Engagement Letter with Derrel White, Sadler seconded the motion:  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried
6. **Consider Approval of Resolution 2009-11 accepting the Grant Offer in the amount of \$224,736.00 from the FAA for Rehabilitation of the Taxiway and Runway 17/35 (Design Only) and authorize the Mayor to execute the Grant Agreement.** Approval of this resolution will provide for the acceptance of the grant offer and authorize the Mayor to execute the Grant Agreement. This dollar amount includes the actual rehab and not just the design phase. Warner asked who is in charge of tracking funds. Attorney Kennedy gave a list of the City's responsibilities during this grant process. Talk on who is responsible for the

progress reports, taking pictures and the monitoring financial side. Sadler motioned approval of Resolution 2009-11 and for the City Manager to appoint someone to oversee the project, Warner seconded the motion;

AYE: Warner, Marshall, Sadler, Duke and Hall.

Opposed: None

Motion carried

- 7. Review and Discuss Amendments to City of Perry Personnel Manual and take action as deemed appropriate.** It has been several years since a new personnel manual has been approved by the City Council. Approval is necessary as the manual deals with city policy and the City Council controls the policy of the City. The Charter restricts the Council from recommending appointments, discipline or removal employees and provides that it should deal solely with the City Manager on administrative matters, but such limitations do not affect its authority to determine or amend policy. The manual has been amended to keep current with changes in federal, state and local laws and policies (including changes in the City Charter, including the recent charter amendments). Much of this manual excludes police and fire employees whose employment is primarily governed by their respective collective bargaining agreements. Former City Manager Roy Rainey added and implemented many additional provisions to the personnel manual, including ones with financial implications, and several of these changes have been deleted from this version. One of his changes was the implementation of a grade/step plan that provided for semi-annual performance reviews and 3% annual step increases. Due to budget constraints it is recommended that this plan be eliminated. Due to the fact the City Manager is responsible for the enforcement of the Personnel Manual, the Council chose to table this matter until his return. Council members were asked to review the manual and take any questions to Jim prior to the next meeting.
- 8. Consider Approval of the amended OMRF Defined Contribution Master Plan and Joinder Agreement which has been updated and approved by the IRS.** Certain amendments have been made to the Agreement which provide clarifications in the plan language or additional options per IRS regulations. A prompt approval of this amended agreement has been requested.  
Marshall motioned approval of the OMRF Master Plan, Sadler seconded the motion;  
AYE: Warner, Marshall, Sadler, Duke and Hall.  
Opposed: None  
Motion carried
- 9. Consider approval of Ordinance No. 2009-09, amending Chapter 13 by creating an Ambulance Subscription Service in the City of Perry, providing for new Section 13-401A entitled “Definitions”; providing for new Section 13-401B, entitled “Services to be rendered”; providing for new Section 13-401C, entitled “Charges for Services”; providing for new Section 13-401D, entitled “Collection of Ambulance Fee”; providing for new Section 13-401E, entitled “Collection of Ambulance Fee”; providing for new Section 13-401F, entitled “Subscriber Fee”; providing for the new Section 13-403 entitled “Assignment”; renumbering the current Section 13-603 to Section 13-604; providing for Repealer; Savings; Codification; Severability; Effective Date; Sunset Clause; and Declaring an Emergency.** For several years the City has discussed the need for additional funding for its Emergency Medical Service. The City pays for two (2) ambulance crews to stand ready (one crew on and the other subject to call), 24 hours per day, in order to serve persons

located within its ambulance district, which is comprised of much of Noble County. City residents currently pay all of the costs of this service. The city administration has discussed with county elected officials the need to establish a 522 ambulance district within Noble County, assessing a three (3) mill property tax, in order to permit non-city residents to assist in funding the service. This tax would require a vote of Noble County residents. However, in the absence of a 522 Ambulance District, there is a need for additional funding in order to provide 24 hour coverage. Nine (9) months of collections

from a proposed ambulance subscription service, which is the subject of this agenda item, was made a part of the FY2009-2010 budget. It is therefore appropriate for the Council to review this proposed subscription ordinance and understand how it would work and who would pay for it. A five dollar (\$5.00) monthly fee would be added to the utility bill of every residential electric utility customer, to include landlord's bills, for each separate residential dwelling unit (e.g., single-family dwelling is one dwelling unit). The charge is mandatory. All persons residing within the residential dwelling unit paying the ambulance subscription (or having the fee paid by their landlords) would be entitled to no-charge ambulance service as defined herein. No charge ambulance service includes emergency and medically necessary services, but does not include routine transfers. No charge means that the City will charge the patient's insurance but no additional charges unpaid by the insurance would be billed or collected. If the patient had no insurance, no billing would be made. This procedure will reduce administrative costs by eliminating often uncollectible billing efforts made by the City or a collection agency after ACCUFILE has ceased its collection efforts. It will also provide our residents peace of mind to know if they need an ambulance it will be at no cost provided they are an electric utility customer (or had their fee paid by a landlord). Non-electric utility customers and others residing outside the corporate limits of the City are given the voluntary right to join through an annual subscription fee. This fee will raise more than \$125,000.00 per year in helping to subsidize the ambulance service. The ordinance contains a sunset clause which provides that the ordinance shall be automatically repealed without further action by the City Council on the day that proceeds from a three (3) mill 522 Ambulance District tax to be collected from all property owners located within Noble County is first received. Hall spoke with Leaders in Morrison and they are very interested in this arrangement. Duke asked for an average balance of an ambulance run after insurance has been paid. This information will be provided in the Council packets for July 20<sup>th</sup>. This matter was tabled until July 20, 2009.

10. **Consider Approval of Interlocal Cooperative Agreement for the Implementation of a Two County GPS Mapping Project.** The REAP grant in the amount of \$143,372.00 was received last year to assist in funding a GPS Mapping Project for 911 Emergency Telephone purposes. After the RFP to acquire third party vendors had been drafted and solicited, it was recognized that this Interlocal Cooperative Agreement, timely prepared by the general counsel of NODA, had not been circulated and approved by the participating government entities. This agreement provides for the RFP process to be directed by NODA with the participation of the City and other county governments. The City will be responsible for a \$15,000.00 local match. It is predicted that this project could be finished within 18 months. Warner motioned approval of the Interlocal Agreement, Duke seconded the motion;

AYE: Warner, Marshall, Sadler, Duke and Hall.

Opposed: None  
Motion carried

11. **Old Business. A. Update on Strategic Planning progress.** An implementation stage meeting for strategic planning will be held on Tuesday, July 7<sup>th</sup> at the Heritage Center. If anyone is still interested in helping thru the final stages, please contact City Hall. Each category will have its own team leader and they will build their own implementation groups.

12. **New Business:** A call was received from ODOT concerning the High School student crossing, they expressed their appreciation of the City Employees and stated they had never been so helpful. The July 4<sup>th</sup> fireworks went well despite the weather. The Cemetery is back in good condition. Bob Bornt took this time to express his thanks to several City employees for their help during his tenure as Interim City Manager.
  
13. **Adjourn.** Warner motioned to adjourn the City meeting at 7:12 p.m., Marshall seconded the motion;  
AYE: Warner, Marshall, Sadler, Duke and Hall.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

\_\_\_\_\_  
Mayor Charles Hall

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Kyla Golay, City Clerk